

NORTHCARE NETWORK

POLICY TITLE: Liability Insurance	CATEGORY: Personnel	
EFFECTIVE DATE: 1/1/15	BOARD APPROVAL DATE: 1/14/15	
REVIEW DATE: 4/8/25	REVISION(S) TO POLICY STATEMENT: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	OTHER REVISION(S): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
RESPONSIBLE PARTY: HR Manager	CEO APPROVAL DATE: 5/7/25 Megan Rooney, CEO	

APPLIES TO

NorthCare Network Personnel

POLICY

NorthCare Network will provide a reasonable amount of liability insurance coverage, subject to all terms and conditions of such policies, relating to work done by the Employee in the course of their employment at NorthCare Network. Policy limits and terms are at the reasonable discretion of NorthCare Network and may be changed from time to time. Details of such coverage may be obtained from the Human Resources Department.

PURPOSE

The purpose of this policy is to define NorthCare Network's scope of liability insurance.

DEFINITIONS

1. ***NorthCare Network Personnel*** – refers to personnel employed to NorthCare Network on a full- or part-time basis, students, volunteers, interns, and Board Members as applicable.

REFERENCES

N/A

HISTORY

NEW POLICY 1/1/15

REVISION DATE: 9/26/16, 4/8/25

REVIEW DATE: 1/6/15, 11/20/15, 9/26/16, 8/31/17, 6/25/18, 4/16/19, 2/21/20, 12/23/20, 10/28/21, 10/28/22, 8/17/23, 6/13/24, 4/8/25

CEO APPROVAL DATE: 1/6/15, 12/1/15, 10/4/16, 9/12/17, 7/3/18, 5/6/19, 2/26/20, 1/5/21, 11/2/21, 11/1/22, 9/5/23, 7/2/24, 5/7/25

BOARD APPROVAL DATE: 1/14/15

PROCEDURES

NorthCare Network will maintain a liability policy to cover such items as the NorthCare Network's vehicles, other property, and its employees. Coverage to employees (including professional liability) is offered only during the hours the employee is performing work under NorthCare Network and under their scope of practice. Details of the coverage can be obtained from the HR Manager.

Employees who are working outside of NorthCare Network (either on a paid or volunteer basis) are not covered under the NorthCare Network Liability umbrella during these times. For Clinicians, this includes Professional Liability. Any employee functioning outside of NorthCare Network in a clinical capacity is responsible for their own coverage.